



UPSKILL INTO THE BUSINESS SECTOR

CERTIFICATE III IN BUSINESS BSB30112

If you are looking to gain entry into the Business sector, the Certificate III in Business will assist you to develop the skills, knowledge and confidence to perform a range of roles. This qualification covers a broad range of business topics including; operational plans, working in an effective team, contributing to the safety of others, and delivering a service to customers.



SERO INSTITUTE

Duration

This qualification can be completed in as little as 4 weeks

Delivery

Face-to-face workshops + self-paced learning

Assessments

Students are required to successfully complete a variety of assessment tasks

Government Funding

State funding may be available for this course. Contact us to find out whether you are eligible

Cost

For students who are eligible for the QLD Certificate 3 Guarantee:
Non concessional - \$10.00
Concessional - \$5.00 will be charged on enrolment

SERO INSTITUTE

Level 3, 12 Short Street
Southport QLD 4215
RTO ID 32303

www.seroinstitute.com.au

P: 1800 258 962

SMS: 0481 070 764

BSB30112 Certificate III in Business

BSBFLM305C	Support operational plan
BSBFLM309C	Support continuous improvement systems and processes
BSBWOR301B	Organise personal work priorities and development
BSBFLM311C	Support a workplace learning environment
BSBDIV301A	Work effectively with diversity
BSBFLM312C	Contribute to team effectiveness
BSBFLM303C	Contribute to effective workplace relationships
BSBFLM303C	Contribute to health and safety of others
BSBWHS302A	Apply knowledge of WHS legislation in the workplace
BSBCUS301B	Deliver and monitor a service to customers
BSBPRO301A	Recommend products and services
BSBCMM301B	Process customer complaints

Find out more about this course by visiting
www.seroinstitute.com.au

Register your interest by SMS to 0481 070 764

Contact one of our friendly staff on 1800 258 962



ELIGIBILITY FOR FUNDING

This qualification can attract Government subsidies for eligible participants. Under the Certificate 3 Guarantee Program eligible students will be required to pay a student co-contribution fee before commencing.

Eligibility requirements

Australian or NZ citizen or permanent resident & reside in QLD

15+ years old and no longer attending school

Do not hold a Certificate III or higher qualification obtained post schooling

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